



**Certification**

- Type of certificate held now
  - None
  - Valid Texas
  - Valid other state \_\_\_\_\_
  - Emergency (Texas)
  - Texas one-year certification: Expiration date \_\_\_\_\_ / \_\_\_\_\_
  - Texas temporary administrative: Expiration date \_\_\_\_\_ / \_\_\_\_\_
- Areas of specialization
 

<input type="checkbox"/> Administrator	<input type="checkbox"/> All Level Art	<input type="checkbox"/> Vocational (specify) _____
<input type="checkbox"/> Superintendent	<input type="checkbox"/> All Level Health and PE	
<input type="checkbox"/> Principal	<input type="checkbox"/> All Level Music	<input type="checkbox"/> Nurse
<input type="checkbox"/> Mid-Management Administrator	<input type="checkbox"/> Librarian	<input type="checkbox"/> Visiting Teacher
<input type="checkbox"/> Elementary	<input type="checkbox"/> Counselor	<input type="checkbox"/> Supervisor
<input type="checkbox"/> Elementary and Kindergarten	<input type="checkbox"/> Special Education (specify) _____	<input type="checkbox"/> Others (specify) _____
<input type="checkbox"/> Secondary (junior & senior high)		

**Teaching Experience**

List teaching experience beginning with most recent years

Name of School and Location	Type of Assignment	Dates Taught	Reason for Leaving

Total creditable years \_\_\_\_\_ (Full-time teaching in college, public school, or in an accredited private school is creditable)

**Other Work Experience**

Please provide a complete listing of all other jobs or administrative positions you have held in the past five years. Attach additional sheets if necessary. Please attach resume, if available.

School District/Firm Name	Position/Title	Dates Employed	Reason for Leaving

**Professional Data**

Omit references to organizations that would reveal race, age, ethnic origin, sex, disability, or religious persuasion.

- Publications/articles \_\_\_\_\_

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- Seminars/workshops conducted \_\_\_\_\_

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- Other related professional activities \_\_\_\_\_

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**General Information**

- Do you have a relative who is a member of the Nacogdoches ISD Board of Education?  
 yes     no    If yes, please give the name of relative and relationship: \_\_\_\_\_

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- Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and/or indecency with a minor)?     yes     no

If yes, please explain: \_\_\_\_\_

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(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

**References**

Please list below references who may be contacted regarding your work history. Please include all managers/supervisors at the last two employing organizations who evaluated or supervised your performance.

Full Name of Reference	School District/Firm Name	Mailing Address	Position/Title	Area Code/Phone No.
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**Personal Statement**

Please make a statement, in your own handwriting, concerning your reasons for desiring a position with Nacogdoches ISD. (Please use additional sheets of paper if necessary.)

In order for you to be given full consideration, the following items must be submitted:

1. The application form must be fully completed and signed.
2. A copy of your most recent, complete, transcript must be on file. This should be submitted with your application if possible.
3. A copy of your teaching certificate must be attached.
4. Recommendations from three (3) individuals must be on file. Many placement folders include this. YOU are responsible for requesting that your placement folder and/or individual letters of recommendation be sent to our office.

After your file is complete you will be eligible for a preliminary interview in the Personnel Office. ALL ELIGIBLE applicants are entitled to a preliminary interview, and this may be scheduled by calling the secretaries in the Personnel Office, 936-569-5000.

If at any time you wish to withdraw your application, the transcripts will be returned upon request. Your application must be updated EACH YEAR in order to remain active.

Thank you for your interest in the Nacogdoches Independent School District. We appreciate your efforts in helping us obtain the needed information for consideration of you as a prospective employee.

**Verification**

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge. I understand that, if employed, any falsified information may be considered sufficient cause for dismissal. Furthermore, this application becomes the property of the district which reserves the right to accept or reject it.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

I hereby authorize the district to obtain information from any law enforcement agency, including a police department, the Department of Public Safety, or the Texas Department of Corrections, that relates to employment with the district.

Return to:

Nacogdoches I.S.D.

P.O. Box 631521

Nacogdoches, TX 75963-1521

\_\_\_\_\_  
Legal Signature of Applicant

\_\_\_\_\_  
Date